

DEPARTMENT OF PUBLIC SOCIAL SERVICES

BUREAU OF HEALTH, NUTRITION & SPECIALIZED SERVICES

ADMINISTRATIVE MEMORANDUM

number 03-15	DATE
03-15	5/20/03

SUBJECT:

POTENTIAL FRAUD INDICATORS

REFERENCE: NONE

CANCELS:

FILE IN:

SPECIAL ATTENTION:

[X] CalWORKs/GAIN

[X] FOODS STAMPS

[X] GENERAL RELIEF

Attached is a list of potential fraud indicators for use by eligibility staff. The list includes examples of situations that may indicate fraud on the part of the participant.

When these situations occur, staff should consider making a fraud referral.

Please direct any questions regarding this memorandum to the WFP&I Program staff.

JACOB R. AGUILAR DIRECTOR

BUREAU OF HEALTH, NUTRITION & COMMUNITY SERVICES

CLEARANCE/APPROVAL

[X]BAS

[X] BHNCS

[X]BPPRE

[X]BWS

JRA:CS:LE Attachment

HELP PREVENT WELFARE FRAUD LIST OF POTENTIAL FRAUD INDICATORS

YOU SHOULD CONSIDER MAKING A FRAUD REFERRAL IF:

- A PA 230 is returned "No Record."
- → The participant provides questionable or altered documents.
- The participant's rent exceeds 85% of the grant amount (with no credible explanation).
- The participant has "timed out" of the CalWORKs program, is excluded from the assistance unit, has no other reported income and is unable to explain how their needs are being met.
- The participant is evasive when questioned about missing or inconsistent information on the application or during redetermination.
- Mail addressed to the participant is retuned by the Post Office.
- The participant moves frequently.
- The GR/FS applicant states he is homeless and the case clearance indicates he was previously aided on a CalWORKs case, or is the absent father of CalWORKs children.